

**CRESTON VALLEY FALL FAIR ASSOCIATION  
VENDOR BOOTH APPLICATION FORM  
SEPTEMBER 9 & 10, 2022**

**Important Dates**

Early Bird Deadline: August 15, 2022

Booking Deadline: August 25, 2022

Booth Payment received and proof of insurance submitted no later than **Sept. 3, 2022**

**Fees**

Single Booth

- Early Bird: \$125
- After August 15: \$150

Double Booth

- Early Bird \$250
- After August 15: \$300

**Vendor Details**

Name of Company or Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address (including postal code) \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Social Media: \_\_\_\_\_

**Booth Details**

Products & Services Offered at Booth: Please list all items/services sold.

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Will you be doing a customer draw box? \_\_\_Yes \_\_\_No

Preferred Location \_\_\_Inside \_\_\_Outside

Any other notes about booth location etc you may want us to take into consideration?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Electricity required? \_\_\_Y \_\_\_N

- inside: single cord only - no more than two lights or appliances (no coffee pots)

**Outside Vendors please note:**

- Every effort will be made to supply power to your unit but it’s best to be prepared to be self sufficient ie. generator.
- The Recreation Centre is unable to supply cords and has struggled in the past to supply sufficient electricity
- We do not have alternate facilities in case of bad weather.

**TERMS & CONDITIONS:**

- Two (2) wrist bands (entrance) are provided with Booth fee - Extra Wristbands \$3 each
- Inside Vendor booths are 8’ x 10’ - One (1) Table and two chairs will be provided
- Outside vendor booths are 10’ x 10’. Additional footage can be purchased for \$2/foot
- Outside Vendors must provide their own tables, chairs, shelters etc.
- Two (2) wrist bands (entrance) are provided with Booth fee - Extra Wristbands \$3 each
- Every effort is made to have a variety of goods and services; however, there may be more than one vendor providing the same goods and/or services.

**Payment can be submitted the following ways...**

- Email money transfer to: [bookkeepercvff@gmail.com](mailto:bookkeepercvff@gmail.com) - please note your Business name and Booth in message of e-transfer  
ie. Best Food Ever Company - Inside Booth/Food Vendor/Outside Vendor
- Cheques (no post dated) can be mailed to:  
Creston Valley Fall Fair Association  
P.O. Box 95  
Creston, BC  
V0B 1G0

**Please Check All That Apply and Total the fees due**

\_\_\_ \$125 Single Booth fee \*Early Bird\*

\_\_\_ \$150 After August 15

\_\_\_ \$250 Double Booth fee \*Early Bird\*

\_\_\_ \$300 After August 15

\_\_\_ \$ Outside Vendor Booth Extra Footage (\$2/foot)

\_\_\_ \$0 Single Not-for-Profit Booth

\_\_\_ \$ - # \_\_\_ of Extra wristbands (\$3 each)

\_\_\_ \$75 - \$2 MM Liability Insurance coverage \*\*\*\*see notes on insurance below  
before checking this spot

\$ \_\_\_\_\_ Total submitted

I/We understand that this application request becomes a contract once signed by the applicant and accepted by the CVFFA. We have read and agree to comply with the Rules and Regulations of the Creston Valley Fall Fair Association, as attached.

**VENDOR SIGNATURE:**

\_\_\_\_\_ DATE: \_\_\_\_\_

**Important Notes:**

\*A vendor packaged will be sent to you via with booth layout, set up/tear down details and general vendor information in the week leading up to the fair

\*Extra wristbands must be purchased for each person/employee working/operating within the Vendor space. This price is an advance purchase price only. Wristbands purchased on arrival will be at the daily posted Gate Admission price.

\*ALL VENDORS ARE RESPONSIBLE FOR THE REMOVAL OF ALL GARBAGE, INCLUDING GREASE AND OIL FROM FAIR GROUNDS

\*Non-profit organizations with an "Information Only" booth (i.e. not selling tickets, food and/or product) are exempt from having to provide insurance.

\*Receipts, passes and booth locations will be provided at time of set-up

\* This application does not necessarily imply or guarantee space at the Creston Valley Fall Fair.

\*We reserve the right to limit or specify, the items/products/services to be sold or displayed.

\*We do not guarantee exclusivity.

\*\*\*\*\*All Vendors must submit with the application a Certificate of Insurance as proof of Liability coverage to the limit of \$2,000,000 naming Creston Valley Fall Fair Association, as an additional insured in respect to this event only. If you do not have insurance, it can be provided to you through Capri CMW, the same company which covers the fair. The cost is listed on the application form. A form is included with this application package.

\*Food Vendors MUST Have a Special Events Permit displayed as well as food safe certification, in their Vendor area, at the fair.

### **Risks:**

All property used or exhibited is at the sole risk of the Vendor, and the Organizers\* will not assume any responsibility for the safety of exhibits against theft, robbery, accidents or for any matter whatsoever, or for bodily injury or damage to property or persons caused by the operation of the Vendor. The Vendor understands and agrees that the Organizers\* shall assume no responsibility for representations or warranties given by the Vendor to the public in regard to its products or services or for transactions or contracts between the Vendor and the public, or for any losses or damages arising therefrom.

The Recreation Center is a secured property. All outside vendors, beware, we do not provide overnight security services.

**Thank You for Joining us at the 2022 Creston Valley Fall Fair!!**

Need Clarification?

Please contact the vendor coordinator directly

**Jessica Piccinin - Vice President/Vendor Coordinator**

[crestonvalleyfallfairvendors@gmail.com](mailto:crestonvalleyfallfairvendors@gmail.com)

250-402-8475