

CRESTON VALLEY FALL FAIR ASSOCIATION

VENDOR SPACE APPLICATION FORM

SEPTEMBER 7TH & 8TH, 2018

Please indicate type of space requested in below:

Please Note: All early bird applications received will be listed in our Fair Book (2500)

Single Booth Selling Products and Services (Early Bird: \$125.00/After March 15th, \$150.00)

Double Booth (Early Bird \$250.00/After March 15th, \$300.00)

Deadline for booth rentals will be July 15th, 2018

Location of type of space requested ___ Inside ___ Outside

Name of Company or Organization: _____

Products & Services Offered at Booth: _____

Contact Person: _____

Address (including postal code) _____

Telephone # _____ Cellular _____

Email Address: _____

Insurance Company _____

Policy# _____ Expiry Date: _____

Electricity required? ___ Y ___ N – inside: single cord only- no more than two lights or appliances

Food vendors outside, every effort will be made to supply power to your unit, be prepared to have a generator in case the Recreation Centre is unable to supply cords and or electricity to your unit. Please note: we do not have any alternate facilities in case of bad weather.

TERMS & CONDITIONS:

- All of the above include an 8' x 10' space (inside)
- One (1) Table and two chairs will be provided
- Two (2) wrist bands (entrance) are provided
- Every effort is made to have a variety of goods and services, however, there may be more than one vendor providing the same goods and/or services.
- As an outdoor vendor you are required to supply your own tables, chairs, shelters etc

Booth fee Early Bird # ___ \$125.00/After March 15th, \$150.0 = \$ _____

Extra wrist bands _____ x\$2.00 *see note below = \$ _____

Insurance if required: \$55.00 = \$ _____

Total submitted=note no postdated cheques \$ _____

This application does not necessarily imply or guarantee space at the CVFFA.

We reserve the right to limit or specify, the to be sold products or services or displayed.

We do not guarantee exclusivity.

I/We understand that this application request becomes a contract once signed by the applicant and accepted by the CVFFA. We have read and agree to comply with the Rules and Regulations of the Creston Valley Fall Fair Association, as attached.

VENDOR SIGNATURE: _____ DATE: _____

*Extra wrist bands must be purchased for each person/employee working/operating within the Vendor space. This price is an advance purchase price only. Wristbands purchased on arrival will be at the daily posted Gate Admission price.

***ALL VENDORS ARE RESPONSIBLE FOR THE REMOVAL OF ALL GARBAGE, INCLUDING GREASE AND OIL FROM FAIR GROUNDS**

*Non-profit organizations with an "Information Only" booth (i.e. not selling tickets, food and/or product) are exempt from having to provide insurance.

*Receipts, passes and booth locations will be provided at time of set-up

Please Note:

All Vendors must submit with the application, a third party Insurance Certificate with Liability Insurance coverage of \$2,000,000.00 naming Creston Valley Fall Fair Association, as third party coverage. If you do not have insurance, Creston Valley Fall Fair Association (CVFFA) can provide liability insurance to you through our insurance carrier for minimum of (4) days – Sept 6th-8th). This is not a "loss" insurance. All fees and paperwork are done through CVFFA. The cost is listed on the application form. A form is included with the application package. If you have your own insurance, the CVFFA must be listed as an additional named insured on your policy.

Food Vendors **MUST** Have a Special Events Permit displayed, in their Vendor area, at the fair.

All vendors must be set up by 11:00am on Friday morning. No dismantling until 5pm Saturday night.

Risks:

All property used or exhibited is at the sole risk of the Vendor, and the Organizers* will not assume any responsibility for the safety of exhibits against theft, robbery, accidents or for any matter whatsoever, or for bodily injury or damage to property or persons caused by the operation of the Vendor. The Vendor understands and agrees that the Organizers* shall assume no responsibility for representations or warranties given by the Vendor to the public in regard to its products or services or for transactions or contracts between the Vendor and the public, or for any losses or damages arising therefrom.

The Recreation Centre, is a secured property. All outside vendors, beware, we do not provide overnight security services.

Please send completed applications to Creston Valley Fall Fair Association, P.O.Box 95, Creston, BC. V0B 1G0, or drop off at the Information Centre.

Thank you